

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF TENNESSEE
OFFICE OF THE CLERK
800 Market Street, Suite 130
Knoxville, Tennessee 37902
(865) 545-4228

DEBRA C. POPLIN
Clerk of the Court

JOHN L. MEDEARIS
Chief Deputy Clerk

September 23, 2015

TO: All CJA Panel Attorneys

RE: CJA eVoucher Implementation

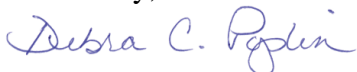
The United States District Court for the Eastern District of Tennessee will go-live with the new CJA eVoucher system on November 16, 2015. In order to make the transition from the legacy system to eVoucher, the Court will no longer be able to accept any CJA20, CJA21, CJA24, or CJA26 paper vouchers after **October 16, 2015**. All paper vouchers submitted to the Court prior to the October 16 cut-off date will be processed for payment through the legacy system on or before November 16. If you have any vouchers that will be ready for submission during the period between October 16 and the go-live date of November 16, you will be able to enter and submit those vouchers through the new eVoucher system following your training; however, they will not be processed until after November 16.

During the transition period between October 16 and November 16, we will be engaged in training attorneys and their support staff as well as all necessary court staff. If you have not yet registered for eVoucher training, please be sure to do so as it is mandatory for all panel attorneys. Dates and times for the remaining open training sessions are shown below. Please note that classroom space is limited, and sessions will be closed as they are filled, so please act quickly. Simply email Janet.Jackson@tned.uscourts.gov to get your session scheduled.

- Chattanooga – October 14 @ 2:00 or October 22 @ 10:00 and 2:00
- Greeneville – November 5 @ 10:00 or 2:00
- Knoxville – October 28 @ 10:00 or 2:00 and October 29 @ 10:00 or 2:00

An overview presentation of eVoucher will be presented at the CJA Appreciation Luncheons, so we hope to see you there. We thank you in advance for your patience as we transition to the new CJA eVoucher processing system.

Sincerely,



Debra C. Poplin
Clerk of Court